

**North Branch Fire District #1
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Minutes of the Regular Meeting of the North Branch Fire District #1, Prudential Committee, January 13, 2016.

This Meeting, having been duly warned, was called to order at 1:03 p.m. by Chairman, Hobart Terhune.

Members Present: Thomas Ferrazza, Hobie Terhune, Cyndee Frere, Edward Barber and Daniel Facilla.

Also Present: Ed Floyd, John Angeleri, Joseph Angeleri, Bart Howes, Rebecca Snow and Linda Holland.

Public Comment: None.

Letters: Dated January 7, 2016 an e-mail from Robert Harrington stating Snow Vidda is proposing to start construction on building B5 and B6 this spring. Harrington goes on to state that he realizes that buildings B3 and B4 will have to be 70% complete before additional gallonage can be released and in addition buildings B3 and B4 will need to be inspected for bedrooms as they are finished. Harrington states that he will contact the Fire District in the spring, probably in April to coordinate and perform a complete inspection of the sewer system, including grinder pump station.

Dated December 31, 2015 a copy of a letter from Holland to Ashley Grande, EB-5 Manager representing Mount Snow Ltd. The letter states that as of December 31, 2015 the North Branch Fire District #1 has available a total of 79,000 gallons per day. Holland states that she is aware of at least one project looking for 10,000 gallons per day and they are on the A Priority List. This means they have the opportunity to take the gallons before the B Priority List is offered up to 70% of the remaining gallons. Holland reminds Grande that this letter is not a contract or guarantee that the gallonage will be available when Mount Snow is ready for them.

Dated December 18, 2015 and recorded in the Dover Town Office on December 18, 2015 at 4:44 p.m. in book 334, page 32, a request from Mount Snow to be placed on the B Priority List for a sewage allocation of 30,310 gallons per day in order to expand the base area facilities at Carinthia. (To construct 4 buildings A, C, D and E)

Dated December 18, 2015 and recorded in the Dover Town Office on December 18, 2015 at 4:44 p.m. in book 334, page 33, a request from Mount Snow to be placed on the B

Priority List for an allocation of 17,040 gallons per day in order to expand the base area facilities at Carinthia. (2-buildings F and G)

Dated December 18, 2015 and recorded in the Dover Town Office on December 18, 2015 at 4:44 p.m. in book 334, page 34, a request from Mount Snow to be placed on the B Priority List for a sewage allocation of 18,220 gallons per day in order to expand the base area facilities at Carinthia. (2-buildings H and I).

Notification from Act 250 that Seasons on Mount Snow, LLC uploaded to the ANR Act 250 website the Sundance Village subdivision plan and final development plan set on December 10, 2015.

Minutes: Ferrazza moved to approve the Minutes of December 9, 2015 and December 15, 2015 as submitted. Seconded by Frere. Passed unanimously.

Edward Floyd – Technicon PC: In regards to the two proposed buildings, Floyd stated that he felt one building could be eliminated and the other building made smaller with the work being done in house. Howes stated that this was not agreed on. To cover the headworks we need a building approximately 13 feet x 42 feet and to cover the effluent tank we need a building approximately 40 feet x 27 feet. We need to keep the sunlight out of the UV tank. Last year it was covered with Styrofoam. Ferrazza asked if anyone knew the approximate cost of a structural engineer. Floyd answered between \$10,000.00 and \$15,000.00. It was also pointed out that the buildings would need handicap accessibility. Both structures will have to go before the Dover Review Board as well as Act 250. The Committee will discuss this at the February 10th. meeting.

The Committee, Howes and Floyd also discussed the Clarifiers, RAS (Return Activated Sludge) and the Holding Pond Liner. Each one of these project has estimated costs anywhere from \$178,000.00 for the RAS to \$800,000.00 to repair the entire Holding Pond. The Sprayfield continues to be a work in progress at an estimated cost of \$150,000.00.

Howes suggests applying for the grant/loan. We can schedule another meeting where the State representative, Bryan Redmond, can come down and talk about this funding. Redman is available January 19, 2016 at 11:00 a.m. According to Howes, the only project eligible for the grant funding is our sludge handling, the centrifuge. Holland will warn a meeting for next Tuesday at 11:00 a.m.

John & Joseph Angeleri: The Angeleri's came before the Committee asking for another extension of their Phase I contract for a total of 4,320 gallons per day. John Angeleri explained that the cost of running the sewer line 8,000 feet up Blue Brook Road, plus another 3,000 feet up the hill to the development is not feasible if the gallonage is not available. The current contract is due to expire on April 14, 2016. The Committee welcomed the Angeleri's to stay as they discussed contracts, Priority Lists and changing the format for charging for gallonage.

Treasurer's Report: Terhune moved to approve the monthly bills totaling \$28,732.55 for December 2015 and \$44,201.63 for January 2016 for a grand total of \$72,934.18. Seconded by Facilla. Passed unanimously.

The last Operational check written is check #27169

The last Capital check written is check #1061

The last Petty Cash check written is check #852

Snow reported that the current prudent reserve is \$481,679.20.

The Committee was also given the Profit and Loss statement to review.

Priority List A and B, Contracts, Grandfathered Gallonage, Ordinance Review:

The Committee discussed changing the format for the gallonage charge. Discussion revolved around always keeping the contracts at the current rate. Perhaps the time to bring a contract to the current rate is when the developer has asked for an extension. This will be an ongoing discussion, as changes may need to be made to the Sewer Ordinance. No decisions were made during this discussion. The Committee will discuss this again on February 10, 2016.

Chief Operator's Report: Howes submitted the written monthly report stating the status of the treatment facility on a daily basis for the month of December.

Howes also explained that the crew has done an outstanding job over the past year and has worked with a reduced crew on a couple occasions. Howes asked Holland what the Town received as a salary increase and was informed the Town received 3%. Howes is proposing a 3% increase for David Webber, Carl Bartlett and himself.

Executive Session: Ferrazza moved to go into executive session at 3:10 p.m. to discuss personnel. Seconded by Facilla. Passed unanimously. Ferrazza moved to come out of Executive Session at 3:35 p.m. Seconded by Terhune. Passed unanimously.

DECISION: To give David Webber a 3% increase giving him \$17.51 per hour, increase Carl Bartlett 3% giving him \$15.97 per hour, increase Rebecca Snow 3% giving her \$17.00 per hour, increase Bartholomew Howes \$2,000.00 giving him a salary of \$54,000.00 per year and increase Linda Holland \$1,000.00 giving her a salary of \$55,756.52 per year.

Howes also informed the Committee that he has hired Dylan Bell at \$14.00 per hour. Bell will start work in two weeks.

Authorize the Release of Gallonage to the "A" Priority List: Ferrazza moved to release gallonage to projects on the "A" Priority List. Seconded by Terhune. Passed unanimously.

Review Proposed Budgets for 2016: The Committee took home the proposed budgets to review. They will be finalized at the February 10, 2016 meeting.

Holland will E-mail Vicki Dejnozka to see what she thinks about continuing to assist with the bookkeeping and approximately how many hours she would work.

Old Business: Delinquent Tax Sale is scheduled for the end of March. Title searches will be completed this week, according to Fisher's office.

Other Business: None.

Terhune moved to adjourn at 3:45 p.m. Seconded by Frere. Passed unanimously.

Respectfully Submitted:

Linda L. Holland,
Administrative Manager

cc: H. Terhune, D. Facilla, E. Barber, E. Floyd, T. Ferrazza, Cyndee Frere, Bart Howes, Ed Floyd, Joe Mahon, Amiee Pritcher, Arlene Palmiter, Donald Albano, Linda Anelli, Adam Levine, Jeannie Flanagan, John Angeleri, Deerfield Valley News and the Brattleboro Reformer.

Posted: North Branch Fire District #1, Wastewater Treatment Facility & Administrations Building. Dover Town Office.